



**ROOM RENTAL FEES AND AGREEMENT:**

**Residents Name:** \_\_\_\_\_

**Rental Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Booked by:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**All Purpose Room/Craft Room - \$50.00 (Includes the use of fridge and stove)**

- *To use the stove please see Registered staff or Life Enrichment staff before and after use as the electrical panel is locked for the safety of our Residents.*

**Chapel - \$25.00 (Does not include fridge or stove)**

- ✓ Rentals WILL NOT include drinks, dishes or food
- ✓ Families are welcome to bring their own food/drinks in
- ✓ **Coffee urn is available for use upon request** (*coffee grounds are not provided*)

**100 perk**

**50 perk**

- ✓ Rooms are to be returned in the condition they were found in.

*\*Only the use of the above room rental is to be used by the undersigned. Other rooms such as the gym, hallways, etc. are not available to families/kids to play in.*

Rooms must be rented in advance and agreement signed by contacting the Life Enrichment Manager at 519-595-8121 ext. 134.

Tuck Shop – tables are free and available to use on a first come basis, no reservations can be made for this room.

Payment Method and Amount:

\$\_\_\_\_\_ Cash/Chq

\$\_\_\_\_\_ Added to Residents Bill

**I agree to the conditions as listed above.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Copy to:  Family Member  Life Enrichment  Administration  Food Services  Nursing

# RENTAL POLICY

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**All Purpose Room/Craft Room** – \$50.00 and includes the use of fridge and stove

- Room rental for the All Purpose Room is not available between the hours of 1pm and 3:30pm on weekends to accommodate Church Services and Programs. (*availability may vary depending on evening programs*)

**Chapel** – \$25.00 – does not include the use of fridge or stove

**Tuck Shop** – tables are free and available to use on a first come basis, no reservations can be made for them

- Rentals **WILL NOT** include drinks, dishes or food
- Families are welcome to bring their own food/drinks in (Coffee urn is available for use upon request of rental, coffee grounds not provided)
- Candles are **NOT** permitted for use within Knollcrest
- Rooms are to be returned in the condition they were found in
- To confirm date available please contact the Life Enrichment Manager by calling 519-595-8121 ext. 134 or by emailing [jmiddleton@knollcrestlodge.com](mailto:jmiddleton@knollcrestlodge.com)
- Rooms must be rented in advance and **Rental Agreement** signed by contacting the Life Enrichment Manager at 519-595-8121 ext. 134 or email: [jmiddleton@knollcrestlodge.com](mailto:jmiddleton@knollcrestlodge.com).

*\*We do not book room rentals on Christmas Day, Boxing Day or New Year's day to accommodate space for families and friends to visit at this time.*

Any concerns with the above please see management.